



**Smithers Community
Services Association**

Title	Donation Form
Categories	Human Resources
Sub-Categories	Fund Development
Form No.	015-HR-FD
Effective Date	November 19, 2025

Donor Information			
First Name		Last Name	
Organization Name		Email Address	
Residential Address		Mailing Address	
Preferred Method of Contact	☐ Phone ☐ Email ☐ Mail	Phone #	

Donation Details	
Type of Donation (Select all that apply) ☐ Monetary Donation ☐ Gift Cards ☐ Food Items ☐ Gift/toys ☐ Others: _____	Preferred Method of Payment (if monetary): ☐ Cash ☐ Cheque ☐ E-transfer Donation Amount or Estimated Value: _____

Donation Methods
Donations can be made by: • E-transfer: <i>admin@scsa.ca (password: S717171mithers)</i> • Cheque or Cash: mailed or dropped off at: <i>Smithers Community Services Association (Old Train Station)</i> <i>102 – 3815 Railway Ave., Box 3759</i> <i>Smithers, BC V0J 2N0</i>

Purpose of Donation
☐ General Donation ☐ Christmas Hamper Donation Others: _____

Additional Comments/Information's			
Donor Signature		Date	

Office Use Only			
Receipt #		Receipt Provided	☐ Yes ☐ No
Donation Amount		Received at	
Received by		Date & Signature	