



"A place where hope, opportunities and possibilities are realized"

Smithers Community Services Association

GOODACRE PLACE APPLICATION PROCESS

- Step 1: Complete Supportive Housing Registration Service Applicant Information
See BC Housing's website:
[http://www.scsa.ca/images/uploads/documents/Supportive Housing Regi-stration Service.pdf](http://www.scsa.ca/images/uploads/documents/Supportive_Housing_Regi-stration_Service.pdf)
- Step 2: Complete Goodacre Place Application for Accommodation Addendum
See SCSA's website:
[http://www.scsa.ca/images/uploads/documents/Goodacre Place Applicati-on for Accommodation Addendum.pdf](http://www.scsa.ca/images/uploads/documents/Goodacre_Place_Applicati-on_for_Accommodation_Addendum.pdf)
- Step 3: Submit both documents to:
Smithers Community Services Association
Administration
102-3815 Railway Avenue, Box 3759
Smithers BC V0J 2N0
Fax: 250-847-3712
- Step 4: We will notify you upon receipt of your application and will keep your application on file for 6 months.
- Step 5: The Application Review Committee reviews all applications, selects the top 3 appropriate applicants based on suitability, vulnerability, existing participant composition, and other relevant factors.
- Step 6: The selected applications are presented to Goodacre Place staff who will make the final determination.
- Step 7: Potential Program Participants will be invited to:
- a. Program overview / orientation
 - b. Interview
 - c. Review Program Participant Agreement
 - d. Consent to Program Participant Agreement
- Step 8: Potential Program Participant offered short stay room for 14 days
- Step 9: Final Intake